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oil and gas, safety officer,banking,fashion and  
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There is a major difference between a short course/diploma and a degree. Basically short courses or diplomas cover a specific study field and the institutes normally cover these courses and diplomas in shorter period of time as compared to the proper degrees.

There are large numbers of educational institutes in Pakistan which are offering short courses and diplomas for the students.

The selection of the short course and a diploma completely relies on the choice of student.

Normally the students prefer to get admissions in those short courses or diplomas which prove beneficial for them in

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their professional life.

Some famous short courses offering by the educational institutes if Pakistan includes: computer networking, disaster management, information technology, hotel management, HRM, international relations, accounting and finance, telecommunications, web management and web designing, broadcasting, accounts management, web development and many others.

The admission criteria set by the educational institutes for all the courses is almost different from one another.

Students who wish to get admission in any short course offered by well-known educational institute are required to go through this guide. As here we have provided all the data relevant to the short courses and programs in Pakistan along with universities

For diploma on experienced based 1 year 2 year & distance learning regular based courses more information please Sharja, Dubai O3035530865-03219606785 IPATS

Sharja, Dubai O3035530865-03219606785 IPATS largest leading chain of skill based 'hands-on-training' providers for a vast range of short IT, Technical. Electrical, mechanical, civil, electronics, & Vocational training, linguistics, Business and Management courses on line regular assignment based system, coupled with HR, IT and Management consultancy solution providers to the corporate clients in Pakistan and all over the globe.. Its educational heritage can be traced back since 2001 National institute has always led the market by introducing latest market driven IT, linguistics and Management Courses. It is considered to be the pioneer for introducing International Qualifications and electrical, mechanical civil, electronics, educational, theses diplomas will attested foreign office and all embassies our diplomas will provide help get a job any where more information contact us, NOTE, IPATS special offer for our sweet clients, 100 percent fee refund policy if student will not satisfied our teaching services, and if our student will not pass final course examine than national institute will offer free of cost prepare course again, national institute offer after course finish 2 diplomas, 1 diploma will awarded from national institute 2nd diploma will awarded from government of Pakistan. international institute also offer experienced based 1,2 year diplomas in any field diplomas will accepted all over thy globe

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Technology, diploma, diploma meaning, diploma in computer science, diploma in clinical psychology, computer courses in Islamabad, courses in Islamabad, diploma courses in Islamabad, diploma admission, diploma books, diploma based jobs, diploma border, diploma business, diploma in Pakistan, diploma requirements, diploma courses,, diploma online, diploma in civil engineering, diploma degree, diploma college, diploma electrical jobs, diploma jobs in Dubai, diploma design, courses in Karachi, courses after matric, course sites, courses online, courses after bsc, courses online, courses after bcom, courses after 12th, course sites, courses catalog, courses college, civil. computer diploma. quickbooks course. air ticketing course. primavera p6. graphic design course. web designing course. wordpress course. computer software engineering course. software engineering course. it course, distance. distance learning courses. distance learning courses uk. courses catalog Islamabad.courses college. course sites. courses after 12th. courses after bcom. Courses. courses online. courses after bsc. Coursesites. diploma design. diploma jobs in dubai. diploma electrical jobs. diploma college. diploma degree. diploma in civil engineering. diploma courses. diploma books. diploma based jobs. diploma border. diploma admission. diploma in computer science. diploma

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#### TALLY COMPUTERIZED ACCOUNT COURSE IN SIALKOT IN SIALKOT 03035530865 Rawalpindi

This course provides an introduction to the basic concepts of Microsoft Access. On completion of this course, the delegate will be able to use an existing Access Database effectively and be able to create and modify simple Tables, Queries, Forms and Reports. This course provides a foundation for the Access Level 2 course which is recommended for anyone planning to design and create any but the simplest database.

Designed for

This course is suitable for delegates who wish to learn to use databases effectively and to create simple databases for single-user use. No previous knowledge of Access is assumed, but delegates should be familiar with using one or more of the other programs in the Microsoft Office suite.

Description

The course covers the essential skills required to create and manage a simple database, and introduces the concepts of good database design. It deals with creating and using Tables and their Relationships, Queries, Forms and Reports and shows how these can be combined into a simple but effective application. It also discusses some of the issues involved with managing databases.

Topics

- Overview of Relational Databases
- Introduction to Microsoft Access
- Creating a Database
- Creating Tables and Modifying Table Design
- Working with Tables
- Select Queries
- Creating and Using Forms
- Creating and Using Reports
- Database Management

Peachtree/tally

For Graduates of Marketing & Business Administration: This Training will cover Practical aspects of CRM (Customer Relationship Management), SCM (Supply Chain Management) which are paramount to your practice nowadays

\* For Graduates of Economics & Finance: This Training also covers Business Intelligence & Business analytics, dashboard analysis, Chart analysis of financial activities and more....

\* For Accountants: The training covers the application of this software for Oil & Gas Project Accounting,

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Telecommunication Accounting, Construction Accounting & Manufacturing accounting.

For those that will like to work in the Oil & Gas firms You will be trained on how to use this software for Oil & Gas Jobs, such as:

1. Oil & Gas Drilling Project accounting with over 100 cost centres.
2. Oil & Gas piping projects accounting.
3. Oil & Gas Local content contract accounting

Go through the course details & outlines below:

PEACHTREE Premium 2011

Course Outline

MAINTAIN/SET UP SETTINGS

1. Creation of Ledgers & Beginning Bal.
  2. Creation of Customers & Balances
  3. Creation of Vendors & Beginning Bal.
  4. Budgeting & Projection
  5. Project Management & Job Costing
  6. Human Resource Management
  7. Inventory & Stock Valuation
  8. VAT Settings
  9. Users' Security
-

## TRANSACTIONS

1. Invoice Transactions
2. Quotations/Sales Orders
3. Product Sales Transactions
4. Service Sales Transactions
5. Collection Of Debtors Balances
6. Credit Purchase Transactions
7. Product Purchase Transactions
8. Service Purchase Transactions
9. Payment Of Creditors Balances
10. Purchase Orders
11. Sales/Purchases Returns
12. General Journal Transactions
13. Project Revenue Transactions
14. Project Expenditure Transactions
15. Payment Of Salaries
16. Stock Adjustments
17. Account Reconciliation
18. Internal Accounting Review
19. Closing of Financial Year

## FINANCIAL MANAGEMENT

1. Ratio Analysis
2. Operational Analysis
3. Cash Management

## DOCUMENTS CUSTOMIZATION/DESIGN

1. Sales Invoice Form Design
2. Receipt Form Design
3. Form Alignment
4. Logos & Images

## EVALUATION OF FINANCIAL REPORTS

1. Financial Statement Categories
  - a. Cash Flow Statement
  - b. IncomeStatement
  - c. Balance Sheet
  - d. Revenue & Expenditure A/c.

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MOFA Mechanical Engineering Course in Rawalpindi Gujranwala Saudia Arabia O3219606785

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The purpose of the qualification National Diploma: Engineering: Mechanical is to develop the necessary knowledge, understanding and skills required for the student's further learning towards becoming a competent practicing Mechanical Engineering Technician. It is intended to subsequently empower candidate Engineering Technicians to demonstrate that they are capable of applying their acquired knowledge, understanding, skills, attitudes and values in the work environments in South Africa. It is designed also to add value to the qualifying student in terms of enrichment of the person, status and recognition. Graduates have demonstrated achievement of vocational learning outcomes which relate to engineering in general and mechanical engineering in particular. Graduates of the Mechanical Engineering & Design Technology diploma program are trained to: perform design in the production of components in a mechanical engineering environment, perform analysis in the production of components in a mechanical engineering environment, perform supervisory functions in the production of components in a mechanical engineering environment, carry out manufacturing and quality control procedures, and apply communication, documentation, computer applications, information technology, and teamwork skills to support the engineering activities of an organization. Engineering Technology advanced diploma program provides you with hands on experience and the underlying foundational knowledge required to conceive, design, manufacture and operate engineering systems. Working on projects in state-of-the-art laboratories and design spaces, you will work on finding solutions for design and manufacturing challenges in engineering systems. Rawalpindi, Islamabad, Lahore, Karachi, Gilgit, Skardu, Ghangche, taxila, Shigar, Astore, Diamer, Ghizer, Kharmang, Gultari, Rondo, Hunza Nagar, Gupi, Azad Jammu and Kashmir, Muzaffarabad, Mirpur, Bhimber, Kotli, Rowlakot, Bagh, Bahawalpur, Bhakkar, Chakwal, Chiniot, Dera Ghazi Khan, Faisalabad, Gujranwala, Gujrat, Hafizabad, Jhang, Jhelum, Kasur, Khanewal, Khushab,

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Layyah, Lodharan, Mandi-Bahuddin, Mianwali, Multan, Muzaffargarh, Nankana Sahib, Narowal, Okara, Pakpattan, Rahim Yar Khan, Rajanpur, Sahiwal, Sargodha, Sheikhupura, Sialkot, Toba tek Singh, Vehari, Attock, Taxila, Wah Cantt, Rawalpindi, Balochistan, Khyber-Pakhtunkhwa, Punjab, Sindh, Gilgit Baltistan, Turbat, Sibi, Chaman, Lasbela, Zhob, Gwadar, Nasiraba, Jaffarabad, Hub, Dera Murad Jamali, Dera Allah Yar, Khyber-Pakhtunkhwa, Peshawar, Mardan, Abbottabad, Mingor, Kohat, Bannu, Swabi, Dera Ismail Khan, Charsadda, Nowshera, Mansehra, Hyderabad, Sukkur, Larkana, Nawabshah, Nanak wara, Mirpur Khas, Jacobabad, Shikarpur, Khairpur, Pakistan. Experienced Based Diploma in Ac Technician ,Electronic , Mechanical , Plumbing , Auto Electrician , Efi Auto Electrician , Civil Surveyor , Quantity surveyor civil lab material testing , Best Institute in Rawalpindi islamabad Pakistan Lahore , Lowest fee course in pakistan , lowest fee professional practical training course in pakistan rawalpindi peshawar kashmir bagh lahore islamabad kahuta chakwal rahimyar khan gujarat gujarawala multan , attock Best institute in rawalpindi professional teacher and qualified staff. Dubai , Abu Dabi , Muscat , Oman , Doha , Qatar ,South Africa , Saudia Arabia , kawat , Behrain , Kotli Sattian , Murree , UK , UAE , Sharja. MOFA Mechanical Engineering Course in Rawalpindi Gujranwala Saudia Arabia O3219606785

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