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SHORTHAND PROFESSIONAL SHORTHAND COURSE IN RENALA KHURD IN RAHIMYAR KHAN

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Shorthand Typing Advance Course in Rawalpindi Lahore Peshawar

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Shorthand Typing Advance Course in Rawalpindi Lahore Peshawar, Shorthand Typing Advance Course in Rawalpindi Lahore Peshawar, Shorthand Classes in Rawalpindi Management 3 Months Course in Pakistan Classes in Rawalpindi Management 3 Months Course in Pakistan Straining institute in rawalpindi pakistan islamabad, professional shorthand stenotypist course in rawalpindi,sialkot,gujranwala,gujrat,kamoke,islamabad,saddar,bahria town,f8,rawat,gujarkhan,kahuta,murree,bagh,rawalakot,for registration,Most traditional shorthand systems use a phonetic representation of a word as opposed to the way it is spelled. English spelling has 50 speech sounds and 26 letters to represent them. Here are the issues you will face learning symbol-based shorthand. First, all shorthand systems based on assigning a unique outline to a specific word and require a very considerable time to memorize tens of thousands of outlines. Second, a large number of shorthand outlines demands constant practice on a daily basis to remember all memorized symbols including the ones you haven't used but you might use them in the future. Third, depending on the form and thickness of symbols it might translate to different meaning and transcription often represents a problem. Fourth, symbol-based shorthand systems cannot be used with a computer. To make up for the missing symbols, several letters are often combined to represent a sound. This wouldn't be so difficult if a consistency could be established. For instance, the "sh" sound can be spelled in many different ways: facial, sure, she, pension, issue, commission, station. The vowel letters can be spelled in various ways. The "oo" sound has many different spellings: dune, juicy, clue, troupe, fruit, through, maneuver, wooed, troops, ooze, new, rheumatism, prove, cruise, toe, two, spoon, to. If all English words are counted, there are 28 different spellings for each sound, or over 1,100 ways to spell 40 sounds.. Alphabetic systems, which are based on the the Roman alphabet (a, b, c) and are represented in the last line of the table. Alpha systems are faster to learn but have more-limited speed potential. They're probably best if you just want to take notes at meetings.2. Symbol systems, where sounds are presented by simple lines, curves, and circles. Symbol systems take longer to learn but have far greater speed potential. The two major contenders for symbol systems (listed in the table above) are Pitman and Gregg. Both have proven themselves over the years as real work horses; one is not instinctively better than the other; they're just different.Pitman systems require shading of characters (some strokes being lighter than others). Shading was common when people wrote with steel pens; we no longer develop that skill when we learn to write. Pitman also does not have connected vowels--when vowels are required, they're written after the shorthand outline is finished, much like one crosses T's and dots I's in longhand. The various versions of Gregg shorthand do not require shading and have vowels written in their natural order.Rawalpindi,



Islamabad, Lahore, Karachi, Gilgit, Skardu, Ghangche, taxila, Shigar, Astore, Diamer, Ghizer, Kharmang, Gultari, Rondo, Hunza Nagar, Gupi, Azad Jammu and Kashmir, Muzaffarabad, Mirpur, Bhimber, Kotli, Rawlakot, Bagh, Bahawalpur, Bhakkar, Chakwal, Chiniot, Dera Ghazi Khan, Faisalabad, Gujranwala, Gujrat, Hafizabad, Jhang, Jhelum, Kasur, Khanewal, Khushab, Layyah, Lodharan, Mandi-Bahuddin, Mianwali, Multan, Muzaffargarh, Nankana Sahib, Narowal, Okara, Pakpattan, Rahim Yar Khan, Rajanpur, Sahiwal, Sargodha, Sheikhupura, Sialkot, Toba tek Singh, Vehari, Attock, Taxila, Wah Cantt, Rawalpindi, Balochistan, Khyber-Pakhtunkhwa, Punjab, Sindh, Gilgit Baltistan, Turbat, Sibi, Chaman, Lasbela, Zhob, Gwadar, Nasiraba, Jaffarabad, Hub, Dera Murad Jamali, Dera Allah Yar, Khyber-Pakhtunkhwa, Peshawar, Mardan, Abbottabad, Mingor, Kohat, Bannu, Swabi, Dera Ismail Khan, Charsadda, Nowshera, Mansehra, Hyderabad, Sukkur, Larkana, Nawabshah, Nanak wara, Mirpur Khas, Jacobabad, Shikarpur, Khairpur, Pakistan.Experienced Based Diploma in Ac Technician ,Electronic , Mechanical , Plumbing , Auto Electrician, Efi Auto Electrician, Civil Surveyor, Quantity surveyor civil lab material testing, Best Institute in Rawalpindi islamabad Pakistan Lahore, Lowest fee course in pakistan, lowest fee professional practical training course in pakistan rawalpindi peshawar kashmir bagh lahore islamabad kahuta chakwal rahimyar khan gujarat gujarawala multan, attock Best institute in rawalpindi professional teacher and qualified staff.Dubai, Abu Dabi, Muscat, Oman, Doha, Qatar, South Africa, Saudia Arabia, kawat, Behrain, Kotli Sattian, Murree, UK, UAE, Sharja, Civil Technology Courses Diploma in Civil Surveyor Diploma in Quantity Surveyor Diploma in Civil Draftman Diploma in Civil Lab Technician Diploma in Civil Architecture Diploma in Civil Engineering One Year Diploma in Civil Engineering Two Years **OSHA** Construction Civil Safety **Electrical Technology Courses** Diploma in Electrical Engineering one year Diploma in Electrical Engineering Two years Electrician Course in Rawalpindi Electrician Course in Lahore Electrician Course in Peshawar **Telecommunication Technology Courses** Diploma in Telecommunication One year Diploma in Telecommunication Two years Diploma in Optical Fiber Diploma in CCTV technician Mechanical Technology Courses Diploma in Mechanical Technology One Year Diploma in Mechanical Technology Two Years Diploma in Project Management (DPM) Diploma in Hotel Management Diploma in Hospitality Management Diploma in Quality Assurance (QA) Diploma in Quality Control (QC)



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Shorthand 3o3553o865 Stenographer Course in Rawalpindi Islamabad Pakistan

Shorthand Stenographer Course in Rawalpindi Islamabad Pakistan, Shorthand Stenographer Course in Rawalpindi Islamabad Pakistan, rawalpindi, professional shorthand stenographer english typing course in rawalpindi chakwal a quick and verbatim on record of the spoken words. This skill is being included in the curriculum as many students have the aptitude towards this particular area. Learn complete course of English Shorthand (Stenography) in a very easy way. This Course provides you step by step concepts and rules which is very easy to do. It starts from the beginning and ends with all knowledge of English shorthand which is very important to become a stenographer. This course design for beginner to professional. This Online course provides you the quickest and easiest way to learn English Shorthand (Stenography) from beginner to advanced with your schedule. So join me in this course, move to your goal and become a stenographer. Ten lessons (designed to be covered in 10 sessions of three hours each) are included in this teacher's guide to a review course for students who know either Pitman, Gregg, or machine shorthand, or some other system. (Upon completion of the course the student is expected to possess improved skills and knowledge in stenography as well as in transcription, English, letter styles, office behavior, and special typing problems like tabulation and typing of numbers. The course is designed for use in the adult education programs of school districts and of Boards of Cooperative Educational Services (BOCES), or in community colleges in New York State. Lesson titles are (1) Course Introduction, (2) Skill-Building and Letters, (3) Stenography Skill Building, Word Skills, and Work Habits, (4) Grammar, Word Study, Tabulations, and Cooperation in the Office, (5) English Mechanics, Proofreading, Envelopes, and Grooming, (6) English Review, Duplicating Masters, and Office Ethics, (7) English Review, Numbers, Telephone Techniques, and Desk Organization, (8) English Mechanics, Applying for a Position, and Form Letters, (9) Word Study, Report Writing, and Work Standards, and (10) Division of Words, Reference Books, Machine Transcription, and Organizing of Work. Each lesson includes a list of objectives, and a content outline with parallel teaching tips and suggested references. (Content of each lesson includes a period of skill building in stenography and some English or word study, whether mentioned in the title or not.) A bibliography of textbooks, text-kits, records and tapes.Rawalpindi, Islamabad, Lahore, Karachi, Gilgit, Skardu, Ghangche, taxila, Shigar, Astore, Diamer, Ghizer, Kharmang, Gultari, Rondo, Hunza Nagar, Gupi, Azad Jammu and Kashmir, Muzaffarabad, Mirpur, Bhimber, Kotli, Rawlakot, Bagh, Bahawalpur, Bhakkar, Chakwal, Chiniot, Dera Ghazi Khan, Faisalabad, Gujranwala, Gujrat, Hafizabad, Jhang, Jhelum, Kasur, Khanewal, Khushab, Layyah, Lodharan, Mandi-Bahuddin, Mianwali, Multan, Muzaffargarh, Nankana Sahib, Narowal, Okara, Pakpattan, Rahim Yar Khan, Rajanpur, Sahiwal, Sargodha, Sheikhupura, Sialkot, Toba tek Singh, Vehari, Attock, Taxila, Wah Cantt, Rawalpindi, Balochistan, Khyber-Pakhtunkhwa, Punjab, Sindh, Gilgit Baltistan, Turbat, Sibi, Chaman, Lasbela, Zhob, Gwadar, Nasiraba, Jaffarabad, Hub, Dera Murad Jamali, Dera Allah Yar, Khyber-Pakhtunkhwa, Peshawar, Mardan, Abbottabad, Mingor, Kohat, Bannu, Swabi, Dera Ismail Khan, Charsadda, Nowshera, Mansehra, Hyderabad, Sukkur, Larkana, Nawabshah, Nanak wara, Mirpur Khas, Jacobabad, Shikarpur, Khairpur, Pakistan. Experienced Based



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